

Harry Potter and the Cursed Child: High School Edition (Freshman - Senior)

Position: Raue Center School For The Arts – Costume Coordinator

Hours: Varies based on availability

Stipend: \$1000

Raue Center School For The Arts (RCSA) is thrilled to be launching its 2025 Season of productions and is looking for a skilled, self-motivated Costume Coordinator to join our team for the RCSA production of *Harry Potter and the Cursed Child: High School Edition*. Costume Coordinator should be a self-starter and an excellent collaborator with the creative team members.

The Costume Coordinator, with the assistance of a parent support committee (if needed), will oversee costumes, hair and makeup for *Harry Potter and the Cursed Child: High School Edition*. Job overview includes the following:

Costume Coordinator Responsibilities:

- Oversee costumes, hair and makeup with the assistance of a support committee for *Harry Potter and the Cursed Child: High School Edition*.
- Collaborate closely with the director to create, brainstorm, and plot the overall look and feel of the show.
- Research the specialized looks of the characters and match the overall theme of the show.
- Demonstrate a solid understanding of *Harry Potter*, based on the books and films, to assist in creating a design based on the look/style of the original but SHOULD NOT be necessarily copied. Costume Designer should approach the show in a way that they create their own feel and look.
- Assist student cast members in pulling looks together from students' personal wardrobe if needed.
- Supplement additional costumes by pulling from stock or purchasing when necessary, working with a budget.
- Attend production meetings, designer runs of the show, dress parades, tech and dress rehearsals, and fittings.
- Act as the liaison between the director and stage manager if there are costume ideas, specific look questions, costume measurement arrangements, costume fitting arrangements, etc.
- Oversee the parent support committee (if needed), parents who will assist as directed with the costume acquisition, alterations and purchases.
- Oversee and plan out what sort of make-up and hair requirements there will be along with the assistance of a support committee. The potential candidate will also collaborate with the director on vision.
- All designers will need to participate in strike, immediately following the final performance (Sunday, June 29th).

Important *Harry Potter and the Cursed Child: High School Edition* dates:

- **Auditions & Rehearsal Dates: Auditions & Rehearsal Dates: March 17th – June 29th, 2025**
 - *There will be time off during this long process and we will work around things like Spring Break, Prom, Graduation, end of school year events. Rehearsals will begin with perhaps 2 - 3 times a week and then gradually move into more nights as we get closer to the summer.*
- **Show Dates:** Thursday, June 26 @ 7 PM | Friday, June 20, 27 @ 8 PM | Saturday, June 21, 28 @ 2 PM & 7 PM | Sunday, June 22, 29 @ 2 PM

Please email the following to: rceaeducation@rauecenter.org

Cover letter, which should include:

- Why costuming is important to you.
- What you can bring to the production.
- How you would approach and oversee a volunteer committee?
- Professional resume and/or design resume. ***Design/costume resume preferred.**
- A link to your portfolio and/or images of previous costume work.

Start date: *Is dependent on when first production meeting will be but could start as soon as January 1, 2025*

Please note that submission of your resume is not a guarantee of employment, HOWEVER, we will keep your information on file for future productions.