

Harry Potter and the Cursed Child: High School Edition (Freshman - Senior)

Position: Raue Center School For The Arts – Props Master

Hours: Varies based on availability

Stipend: \$2000

Raue Center School For The Arts (RCSA) is thrilled to be launching its 2025 Season of productions and is looking for a skilled, self-motivated Props Master to join our team for the RCSA production of *Harry Potter and the Cursed Child: High School Edition*. Potential Props Master should be a self-starter and an excellent collaborator with the creative team members.

Props Master Responsibilities

- Understanding the script and production specifications to design or pull props that reflect the look of the show.
- Researching *Harry Potter and the Cursed Child* to create thematic and conceptual looks of props.
- Demonstrate a solid understanding of *Harry Potter and the Cursed Child* based on the lore of Harry Potter to assist in creating props based on the style of the original but **SHOULD NOT** be copied. Props Master should approach the show in a way that they create their own feel and look.
- Collaborate with the director and production team to understand the artistic vision, themes, and prop needs of the production.
- Create detailed prop designs or sketches and present ideas for approval.
- Source, fabricate, or procure all necessary props within the production's budget and timeline.
- Modify or repair props as needed during rehearsals and performances.
- Work with the stage management team to organize and track props during rehearsals and performances.
- Ensure props are functional, safe, and appropriately suited to the production's needs.
- Stay within the allocated budget and provide detailed expense reports.
- Manage and maintain a props inventory, ensuring proper storage and care of all items.
- Attend production meetings and a designer run to see the overall flow of the show.
- Continue polishing and improving props until the final rehearsal.
- All designers will need to participate in strike, immediately following the final performance (Sunday, June 29th)

Important *Harry Potter and the Cursed Child: High School Edition* dates:

- **Auditions & Rehearsal Dates: Auditions & Rehearsal Dates: March 17th – June 29th, 2025**
 - *There will be time off during this long process and we will work around things like Spring Break, Prom, Graduation, end of school year events. Rehearsals will begin with perhaps 2 - 3 times a week and then gradually move into more nights as we get closer to the summer.*
- **Show Dates:** Thursday, June 26 @ 7 PM | Friday, June 20, 27 @ 8 PM | Saturday, June 21, 28 @ 2 PM & 7 PM | Sunday, June 22, 29 @ 2 PM

Please email the following to: rceaeducation@rauecenter.org

Cover letter, which should include:

- What do you enjoy most about creating or designing props?
- Why would working on Harry Potter be exciting for you?
- Professional resume and/or design resume ***Design Resume preferred.**
- A link to your design portfolio or images of previous design work. ***If Applicable**

Start date: *Is dependent on when the first production meeting will be but could start as soon as January 1, 2025*

Please note that submission of your resume is not a guarantee of employment, HOWEVER, we will keep your information on file for future productions.